

Head Teacher: **Mr J Swift**

Micklem Primary School

learning, achieving, working together

Boxted Road,
Hemel Hempstead,
Hertfordshire, HP1 2QH.
Tel: 01442 408964
Fax: 01442 401962
admin@micklem.herts.sch.uk
www.micklem.herts.sch.uk



PTA Minutes of Meeting

Date / Time	08th November 2023 2pm
Present	Sarah Varney (SV), Jo Moriarty (JM), Danielle Noble (DM), Karen Celik (KC), Susan Willington (SW), Kimberley Pynaert (KP)†, Samantha Tracey (ST),
Apologies	Leanne Turp Clare Cavenagh-Manwaring Joanne Hill Susan Gibson
Not Present	
Also Attending	Sarah Samuels, Jade Clarke, Daniela Chialoufas, Menelik Williams
Minutes Taken by:	Susan Willington

Schedule

Number	Item	Action
1.	Welcome	S.V welcomed everyone to the meeting.
2.	Success and achievements of the previous year	Considering there was no active involvement, the PTA still managed to provide Easter Eggs and Advent Chocolates for all children & Leavers gifts for Year 6 as well as making an overall profit of £530.93.
3.	Outstanding business from the previous year	None
4.	Committee members stepping down	Leanne Turp Karen Celik
5.	Committee members to be elected Volunteers as committee members -	Jo Moriarty as Treasurer - nominated by Samantha Tracey and second by Sarah Samuels Kimberley Pynaert as Secretary - nominated by Sam Tracey and second by Sarah Samuels Sarah Varney & Susan Willington as Co-Chair - nominated by Samantha Tracey and second by Sarah Samuels Committee members - Samantha Tracey, Sarah Samuels, Menelik Williams, Daniela Chialoufas, Susan Gibson
6	Any other business	Next meeting - agreed 11/12/2023 2pm to finalise Christmas fair, helpers appreciated Samantha Tracey and Clare Cavenagh Mainwaring available all day Christmas disco - organised and arranged, no volunteers required PTA calendar - proposed future dates, but new ideas welcomed Karen Celik to arrange a new mandate with PTA bank account A list of where we have tried for donations was requested New PTA Whatsapp group? - we will decide the best way to keep communication



Head Teacher: Mr J Swift

Micklem Primary School

Boxted Road,
Hemel Hempstead,
Hertfordshire, HP1 2QH.
Tel: 01442 408964
Fax: 01442 401962
admin@micklem.herts.sch.uk
www.micklem.herts.sch.uk

learning, achieving, working together



		going between us.
--	--	-------------------

Be Kind. Show Respect. Aim High.



Artsmark Silver Award
Awarded by Arts Council England