

# Micklem Primary School PTA

Boxted Road,  
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## Parent Teacher Association - Registered Charity No. 1158758 ANNUAL GENERAL MEETING

01st October 2024 - To be held in the School Hall at 2pm

### AGENDA

#### Ordinary Business

- 1] Apologies for absence
- 2] Minutes of the Annual General Meeting held on 08/11/2023
- 3] Matters arising from the Minutes
- 4] Chair's Report for 2023/2024
- 5] Treasurer's Report for the year ending 31st August 2024
- 6] Appointment of an Independent Examiner of Accounts for the year ending 31st August 2024 - Kirstene Cutler
- 7] Election of Officers and Trustees of the Committee

Chair

Secretary

Treasurer

Other Officer(s)

Ordinary Committee members

#### Special Business

- 8] Other items

#### Any Other Business

- 9] Other business

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