

Micklem Primary School PTA

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learning, achieving, working together



PTA Minutes of Meeting

Date / Time	Thursday 1st October 25	
Present	Susan Willington, Jo Moriarty, Leigh Furniss, Abigail Spence, Sarah Finlay, Taiwo Akinola, Jenni McParland, Eric Hull	
Apologies/Not Present	Clare Cavenagh-Mainwaring, Allison Potts, Samantha Tracey, Susan Gibson, Debby Harvey, Kim Pynaert, Sarah Samuels, Entellia Sarcinski	
Also Attending		
Minutes Taken by:	Susan Willington	
Schedule		
	Item	Action
1	2:30pm -2.35pm	Welcome/ Susan Willington introduced herself as chair
		S.W read out chairs report
2	2.35pm-2.40pm	Treasurers report
		J.M read out and showed the treasurer's report.
3	2:40pm – 2:45pm	PTA Election.
		All committee members stood down. -S.W elected as Chair - J.M elected as Treasurer -A.S elected as Secretary All members showed hands in agreement for all roles.

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4	2:45pm – 3pm	AOB	• Went through proposed calendar • Explained the change to disco and where non-uniform should be on the same day as a disco. We agreed to keep it as a separate event for the Halloween disco, but same day for the Valentines disco • A.S – has shared donation letters with companies • WhatsApp – community discussed as an idea • Share admin rights to A.S on Facebook and Instagram • Class representatives suggested • Advertise events at all entrances of the school • Hard copies of events
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Be Kind. Show Respect. Aim High.