

Head Teacher: Mr J Swift

Micklem Primary School

learning, achieving, working together

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PTA Minutes of Meeting

Date / Time	19.06.2025 6pm
Present	S.W, J.M, A.P, S.G, C.C.M
Apologies	K.P
Not Present	S.S, S.T, J.H, P.H, J.C, D.H,
Also Attending	
Minutes Taken by:	C.C.M

Schedule

Number	Item	Action
1.	Sharing plans of the Summer 25 Fayre	<ul style="list-style-type: none"> -Wishing to have home made cakes - any volunteers? -Cold drinks - trugs with ice -Cash only on refreshment stall - invested in a 2nd machine -Coconut shy game and other wooden games made -Rat - S.G has volunteered to make -A.P - ordering Pimms and Peroni -S.S - ordering napkins -S.G and D.H ordering cups -Just enough volunteers so long as everyone turns up. Extra volunteers will not be allocated a game, to help in case of last minute absences -A.P contacting supermarkets for donations of buns -May appeal for help to buy buns and veggie options if necessary -Sausage and burgers ordered from butchers - A.P to collect -Risk assessments and indoor floor plan still to be done by S.W and J.M -S.W will contact external groups to confirm attendance - Food and drink stalls, card machine to be tested in that area by S.W and J.M - Mr Swift will pre cook to get a headstart on BBQ. PTA have a mini oven - Shopping list discussed - Set up Friday evening if possible (weather dependant) - Gazebos - 3 or 4 at school - Volunteers to set up and concentrate on the stall that they are running.



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2.	Volunteers Day	<ul style="list-style-type: none">- Pond being emptied next week.- S.W to contact council for collection or get a skip if necessary- S.T to book a volunteers date- J.M has completed a grant application for up to £5K from Herts County Fund.- Dacorum Funds opens 01/08/2025 - J.M to investigate in summer to potentially fund outbuilding.
3.	Panto	<ul style="list-style-type: none">- Proposed trip for the whole school but led on to discuss that the money may be needed to repair or replace playground equipment.- Note to parents "We are raising money for...."- Do we need to replace everything in one go?- Costs for removal, replace or repair-
4.	Summer - Sponsored Bounce Idea	<ul style="list-style-type: none">- Calendar for next year - Fayre 2026 or Sponsored Bounce- Fayres best earner- Discos make money

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