

Head Teacher: Mr J Swift

# Micklem Primary School

Boxted Road,  
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*learning, achieving, working together*



## PTA Minutes of Meeting

Date / Time	Wednesday 04th October 3:20
Present	Sarah Varney (S.V), Jo Moriarty (J.M), Karen Celik (K.C), Susan Willington (S.W)
Apologies	Danielle Noble(D.N) for missing start of meeting
Not Present	N/A
Also Attending	Clare Cavenagh Mainwaring,, Jo Hill, Samantha Tracey, Kimberley Pynaert, Daniela Chialoufas, D.P Yr 6 pupils O.S and J.W
Minutes Taken by:	S.W

### Schedule

Number	Item	Action
1.	Welcome	S.V welcomed everyone to the meeting.
2.	Discuss ideas for Christmas Fair - offers of volunteers	Ideas discussed: Father Christmas - costume in shed, Welly wanging, Tin Can Alley, Splat a rat, Send a candy cane, tickets rather cash, letter to santa, elves on the shelf, refreshments, decorations, decorate a bauble. Create a list of stalls and then Who can run, who can help?
3.	Discuss Christmas Disco	Children only, separate KS1 and KS2, Party Bags, disco, buying lights as D.N will be DJ
4.	Christmas Squares & Raffle	Donation request letters to go out ASAP
5.	Any other business	Year 6 ideas, carols around the tree, raffle, christmas squares, giving in kindness for decorations, movies nights, outdoor cinema during summer months.
6	Wrap up - Sarah Varney	AGM reminder

**Be Kind. Show Respect. Aim High.**



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