Head Teacher: Mr J Swift

Micklem Primary School

learning, achieving, working together

Boxted Road,
Hemel Hempstead,
Hertfordshire, HP1 2QH.
Tel: 01442 408964
Fax: 01442 401962
admin@micklem.herts.sch.uk
www.micklem.herts.sch.uk

Dear Parent / Carer

As you will recall, Mr Frost was unable to carry out his consultations on the original dates. He is now pleased to offer telephone appointments on Wednesdays 2nd and 9th of December, between 3:30pm and 6pm.

To book a telephone appointment, please sign into Arbor and on your child's profile, scroll down to **Guardian Consultations** to select a date and time. These will be available to book from 4pm on Friday 20th of November, and will close on Tuesday 1st of December at 10am.

If you have any questions, feel free to reach out!

Yours sincerely

Mr J Swift

Be Kind. Show Respect. Aim High.

Head Teacher: Mr J Swift

Micklem Primary School

learning, achieving, working together

Boxted Road,
Hemel Hempstead,
Hertfordshire, HP1 2QH.
Tel: 01442 408964
Fax: 01442 401962
admin@micklem.herts.sch.uk
www.micklem.herts.sch.uk